

Overtime Payment Calendar

Simulated Logic

Overtime Calendar Logic (Simulated)

The prototype uses a **simulated December payroll calendar**.

Cutoff date: December 12

- Overtime approved **on or before Dec 12** → processed on Dec 15
- Overtime approved **after Dec 12** → processed on Dec 31

Key rule demonstrated:

Overtime payment depends on **approval date**, not on when the work was performed.

> **How to Run a Typical Demo (Realistic Flow)**

Step A — Ask to simulate a scenario

Use a **direct request**, such as:

- "Quiero simular overtime para un colaborador."
- "Hagamos un escenario de overtime."

EMMA may briefly explain:

- **Cutoff logic** (before vs. after cutoff)
- Overtime multipliers (weekday vs. weekend)
- That all data is **simulated**

Step B — Provide the required inputs

EMMA will ask, in sequence:

- **Employee name**
- **Number of overtime entries** to simulate
- Hourly rate (or accept default)

Step C — Confirm the scenario

EMMA shows the **simulated entries** and asks for confirmation before calculating.

Step D — EMMA Payroll will calculate and explain

EMMA performs the **overtime calculation** and provides a detailed explanation of the results.

Step E — Request an email report

After the calculation is complete, you can request an **email report** with the detailed breakdown.

What the report includes

A **structured summary** of the overtime payment estimation, including:

- **Executive summary**
- Assumptions (hourly rate and multipliers)
- **Cutoff calendar logic**
- Calculation breakdown per entry
- **Payment schedule totals**
- Total estimated overtime for the scenario

How to request it

After a calculation, say:

"Envíame un reporte por correo."

Then provide **email address(es)**, for example:

"nombre@empresa.com"